
**IN THE MATTER OF APPOINTING A
ASSISTANT DIRECTOR OF FINANCE
FOR THE TOWN OF NORTH GREENBUSH**

WHEREAS, the Town of North Greenbush has a need to fill the position of Assistant Director of Finance within the Comptroller's Office to assist the Town Comptroller/Supervisor with fiscal operations, budget administration, and internal auditing; and

WHEREAS, Town has conducted a search and interview process to identify a qualified candidate to fulfill these critical financial responsibilities and the Town Comptroller and Town Supervisor have reviewed candidates and recommended the appointment of Megan Lambert to fill this position based on her qualifications and experience; and

WHEREAS, this position is classified as a Full-Time, Non-Exempt/position under the Town of North Greenbush Civil Service classification;

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of North Greenbush hereby appoints Megan Lambert to the position of Assistant Director of Finance in the Comptroller's Office, effective June 22, 2026 to serve for the remainder of the year ending December 31, 2026, at an hourly rate of \$30.00 per hour, payable in accordance with the Town's normal payroll procedures; and

BE IT FURTHER RESOLVED, that Megan Lambert shall serve under the direct supervision of the Town Comptroller and perform such financial duties as authorized by the Town Board and New York State Town Law; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Town Comptroller, the Director of Finance, the Town Clerk, and the Department of Human Resources/Payroll for immediate processing.

BE IT FURTHER RESOLVED, that the Town Supervisor and/or the Town Comptroller is hereby ratified and authorized to execute any and all offer letters and employment agreements or necessary documentation to finalize this appointment.

NOW, THEREFORE, on motion of **Supervisor Bott** seconded by **Councilwoman Sabo** all members present voting on roll call, which resulted as follows:

Joseph Bott III, Supervisor	<u>AYE</u>
Kelly Hoffman, Councilwoman	<u>AYE</u>
Jessica Merola, Councilwoman	<u>ABSENT</u>
Jim Gordon, Councilman	<u>ABSENT</u>
Mary Frances Sabo, Councilwoman	<u>AYE</u>

RESOLUTION 2026-08-74