



**Town Board
Town of North Greenbush
Agenda
January 08, 2025
7:00 p.m.**

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL**

Supervisor Bott	_____
Councilwoman Hoffman	_____
Councilwoman Merola	_____
Councilman Gordon	_____
Councilwoman Sabo	_____

Announcements from Supervisor:

Public comments on Agenda Items:

New Business:

- 1.) **Resolution 2026-01-01:** In the matter of the approval of official undertakings
- 2.) **Resolution 2026-01-02:** In the matter of approving a contract with The North Greenbush Ambulance Association
- 3.) **Resolution 2026-01-03:** In the matter of the adoption of Procurement, Credit Card and Investment Policies and Procedures as written
- 4.) **Resolution 2026-01-04:** In the matter of the authorizing tax collection at Pioneer Branch locations
- 5.) **Resolution 2025-01-05:** In the matter of establishing an increase in the town water user rates pursuant to an increase by the City of Troy for water purchases



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- 6.) **Resolution 2026-01-06:** In the matter of appointing a Dog Sheltering Agreement between Robert Guyer and the Town of North Greenbush
- 7.) **Resolution 2026-01-07:** In the Matter of Authorizing Town Supervisor to enter into a Shared Services Agreement with Town of East Greenbush, Town of Schodack and City of Rensselaer for the purpose of exploring Grant opportunities relative to developing a law enforcement training center for range training
- 8.) **Resolution 2026-01-08:** In the matter of scheduling a Public Hearing on a Local Law amendment on Quackenderry Common PDD
- 9.) **Resolution 2026-01-09:** In the matter of the adoption of a Negative Declaration relating to an amendment to Local Law #1 of 2020 entitled 50 North Greenbush Road and Vicinity Planned Development District
- 10.) **Resolution 2026-01-10:** In the matter of approving/not approving the application for the third amendment of the 50 North Greenbush Road and Vicinity Planned Development District

Department Reports:

Approval of Minutes:

Approval of all December 2026 meeting minutes

Discussion:

Adjournment:



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ROLL CALL:

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Councilwoman Hoffman
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Councilman Gordon
Councilwoman Sabo

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ADOPTION OF RULES OF ORDER AND MEETING PROCEDURES

Attached

ESTABLISHMENT OF TOWN BOARD MEETINGS

2nd Thursday of every month at 7PM

DESIGNATION OF OFFICIAL TOWN BUSINESS HOURS

8:00AM through 4:00PM Monday through Friday

DESIGNATION OF OFFICIAL BANKS

Pioneer Bank, Key Bank, M&T Bank, Chase Bank, New York State Liquid Asset Fund

DESIGNATION OF OFFICIAL NEWSPAPER

The Record

ESTABLISHING A RATE FOR MILAEGE

72.5¢ per mile



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SUPERVISOR APPOINTMENTS

APPOINTMENT OF DEPUTY TOWN SUPERVISOR
(Appointed as Deputy Supervisor by letter to the Town Clerk)

01/01/26 – 12/31/26

KELLY HOFFMAN

CONFIDENTIAL ASSISTANT TO THE SUPERVISOR
PART TIME PER BUDGET BI-WEEKLY

01/01/26 – 12/31/26

KATHLEEN ALLEN

APPOINTMENT OF TOWN HISTORIAN

PER BUDGET

01/01/26 - 12/31/26

JAMES GREENFIELD

APPOINTMENT OF REGISTRAR
SALARY PER BUDGET BI-WEEKLY

01/01/2026 – 12/31/2027

JANICE HANNIGAN KERWIN

APPOINTMENT OF DEPUTY REGISTRARS
(2) PART TIME SALARY PER BUDGET BI-WEEKLY

01/01/2026 – 12/31/2027

JANET DICKINSON

JAMES MINER

TOWN CLERK APPOINTMENTS

APPOINTMENT OF DEPUTY TOWN CLERKS
(2) PART TIME SALARY PER BUDGET BI-WEEKLY

01/01/26 – 12/31/27

JANET DICKINSON

JAMES MINER



**NORTH GREENBUSH TOWN BOARD
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TOWN BOARD APPOINTMENTS:

APPOINTMENT OF TOWN ATTORNEY
PER BUDGET
01/01/2026 – 12/31/2026
NIA CHOLAKIS

APPOINTMENT OF DEPUTY TOWN ATTORNEY FOR COURT CASES
PER BUDGET MONTHLY
01/01/26 - 12/31/26
HENRY BAUER

APPOINTMENT OF DEPUTY TOWN ATTORNEY – PLANNING BOARD
PER BUDGET MONTHLY
01/01/26 – 12/31/26
PHIL DANAHER

APPOINTMENT OF DEPUTY TOWN ATTORNEY – ZONING BOARD
PER BUDGET MONTHLY
01/01/26 – 12/31/26
AI KOWLAKOWSKI

APPOINTMENT OF DIRECTORS OF FINANCE
PER BUDGET BI-WEEKLY
01/01/26 – 12/31/26
ERICA QUINN
JENNIFER BROWNE

APPOINTMENT OF DEPUTY RECEIVER OF TAXES
PER BUDGET MONTHLY PART-TIME
01/01/26 – 12/31/26
KATHLEEN ALLEN



**NORTH GREENBUSH TOWN BOARD
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APPOINTMENT OF COURT SECRETARY TO TOWN JUSTICES
(2) SALARY PER BUDGET BI-WEEKLY FULL TIME

01/01/26-12/31/26

**MARIE BARBERA
MEGHAN KING**

APPOINTMENT OF TOWN ENGINEER
PER BUDGET MONTHLY

01/01/26 - 12/31/26

ERIC WESTFALL

APPOINTMENT OF PART TIME UTILITIES INSPECTOR
PER BUDGET BI-WEEKLY

01/01/26 - 12/31/26

PAUL PATTI

APPOINTMENT OF PART TIME STORM WATER COMPLIANCE ASSISTANT

PER BUDGET MONTHLY

01/01/2026 – 12/31/2026

SETH PARROTTINO

APPOINTMENT OF DIRECTOR OF TOWN SERVICES
FULL TIME PER BUDGET BI-WEEKLY

01/01/26 - 12/31/26

WILLIAM MILLER

APPOINTMENT OF WORKING UTILITY SUPERVISOR
PER BUDGET BI-WEEKLY

01/01/26 - 12/31/26

KEITH HANKLE

APPOINTMENT OF UTILITY MAINTENANCE OPERATOR
PER BUDGET BI-WEEKLY

01/01/26 - 12/31/26

GREGORY SPENCER



**NORTH GREENBUSH TOWN BOARD
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**APPOINTMENT OF UTILITIES LABORER/MAINTENANCE
PER BUDGET BI-WEEKLY
01/01/2026 – 12/31/2026
PAUL GIACOMARO**

**APPOINTMENT OF PART-TIME LABORER
(2) PER BUDGET BI-WEEKLY
01/01/26 - 12/31/26
PAT SICKLES**

**APPOINTMENT OF FULL - TIME LABORER
PER BUDGET BI-WEEKLY
01/01/2026 – 12/31/2026
CHARLES DENUE**

**APPOINTMENT OF SECRETARY TO THE ZONING BOARD OF APPEALS
AND PLANNING BOARD PER BUDGET MONTHLY
01/01/26 - 12/31/26
LEANNE HANLON**

**APPOINTMENT OF ZONING BOARD OF APPEALS CHAIRMAN (1 YEAR)
PER BUDGET MONTHLY
01/01/26 - 12/31/26
RICHARD FRENCH**

**APPOINTMENT OF ZONING BOARD MEMBER
PER BUDGET MONTHLY
01/01/26 - 12/31/30
RAYMOND HOFFMAN**

**APPOINTMENT OF PLANNING BOARD CHAIRMAN (1 YEAR)
PER BUDGET MONTHLY
01/01/26 - 12/31/26
MARK LACIVITA**



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**APPOINTMENT OF PLANNING BOARD
PER BUDGET MONTHLY
01/01/26 - 12/31/30
MARY JUDE FOLEY**

**APPOINTMENT OF SECRETARY - BOARD OF ASSESSMENT REVIEW
PER BUDGET BY MEETING
01/01/26 - 12/31/26
MICHELLE WESSELS**

**APPOINTMENT OF DOG CONTROL OFFICER
PER BUDGET MONTHLY
01/01/26 - 12/31/26
BOB GUYER**

**APPOINTMENT OF ALTERNATE DOG CONTROL OFFICERS
PER BUDGET MONTHLY
01/01/26 - 12/31/26
TONIA GUYER**

**APPOINTMENT OF DEPUTY HIGHWAY SUPERINTENDENT
PART TIME PER BUDGET BI-WEEKLY
01/01/26 - 12/31/26
MARK PREMO**

**APPOINTMENT OF HIGHWAY DEPARTMENT SECRETARY
FULL TIME PER BUDGET BI-WEEKLY
01/01/26 - 12/31/26
APRIL HOLMES**



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APPOINTMENT OF CONSULTING ENGINEERS

**CT MALE, CLOUGH HARBOUR, CAMP, DRESSER AND MCKEE, LABERGE,
ERDMANN ANTHONY, CREIGHTON MANNING (CME),
BARTON AN LOGUIDICE**

RESOLUTION AUTHORIZING PETTY CASH FUNDS

TOWN CLERK'S OFFICE	\$200.00
TOWN JUSTICE OFFICE	\$200.00
TOWN POLICE DEPARTMENT	\$200.00

ADDITIONAL COMMITTEE/BOARD APPOINTMENTS FOR 2026

Town Disaster Plan Committee

Supervisor Joseph Bott, Chair
Eric Westfall
Chief David Keevern
Michael Martinez
Volunteer Staff
Eric Cioff

Public Safety Committee

Councilwoman Kelly Hoffman, Chair
Kathy Allen
Jim Schirmer
Chief David Keevern
Bob Durivage
Michael Masone
Bill Stewart
Dan Wilson Jr.
Michael Martinez



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Youth and Recreation Committee

Councilwoman Jessica Merola, Chair
Kyle McCauley Belokopitsky
Raymond Hoffman
Victoria Roberts
Sean Robert

Board of Ambulance Commissioners

(5) Board of Ambulance Commissioners, at least (1) shall be a Town Board Member
James Gordon (Town Board Member) 1/1/26 - 12/31/26

Steve Kraz, Chair	1/1/2026-12/31/26
Steve Kraz	1/1/25 - 12/31/27
Kevin Seidan Jr.	1/1/25 - 12/31/26
Michael Masone	1/1/24 - 12/31/26
John Sroka	1/1/24 - 12/31/26

Industrial Development Agency (IDA)

Tom Hurbanek, Chair
John Panichi
Paul Lombardi
Brendan Casey

Highway/Utilities Committee

Supervisor Joseph Bott, Chair
Dave Wilson
Gaetano Tedesco
Michael Martinez
Joe Deeb

Volunteer Staff

Keith Hankle



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Human Resource/Finance Committee

Supervisor Joseph Bott, Chair
Michael Chaires
Mark Ahern
Erica Quinn
Jennifer Browe

Board of Ethics

Stephen Kraz, Chair	1/1/26 - 12/31/26
Michael Masone	1/1/24 - 12/31/26
Doug Pinzer	1/1/25 - 12/31/27
Bryan Goldberger, Counsel	1/1/26 – 12/31/26

Climate Smart Committee

Councilwoman Merola, Chair
Karl Lampson
Morgan Ruthman
David Wilson
Mark Premo
Eric Westfall
Victoria Roberts

ADJOURNMENT: